



**The Center**  
for Rural Development

## Business & Community Training Center

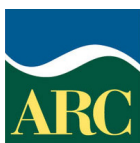
# The Center for Rural Development offers no-cost soft skills training courses

### Reserve your seat

For more information on these and other **Business & Community Training Center** classes, call Patti Simpson at 606-677-6000 or email [psimpson@centertech.com](mailto:psimpson@centertech.com).

### Training partners

The Center for Rural Development's Business & Community Training Center is proud to sponsor this new series of soft-skills training courses at no cost to you.



### Emotional Intelligence Works

*(Think, Be and Work Smarter)*

Tuesday, July 31 \* 1 p.m.-4:30 p.m.  
The Center for Rural Development (Somerset)

### Business Etiquette & Professionalism

Wednesday, Aug. 15 \* 1 p.m.-4:30 p.m.  
Southeast Community & Technical College (Middlesboro)

### Professionalism in the Office

Thursday, Sept. 6, \* 1 p.m.-4:30 p.m.  
Union College, ABC Conference Room (Barbourville)

### Time Management

Tuesday, Sept. 25, \* 1 p.m.-4:30 p.m.  
Lake Cumberland Area Development District (Russell Springs)

### Sell Not Tell

Tuesday, Oct. 16, \* 1 p.m.-4:30 p.m.  
The Center for Rural Development (Somerset)

*\*All class times are Eastern Standard Time (EST)*

**For a complete course description or to register online, visit [www.centertech.com](http://www.centertech.com).**